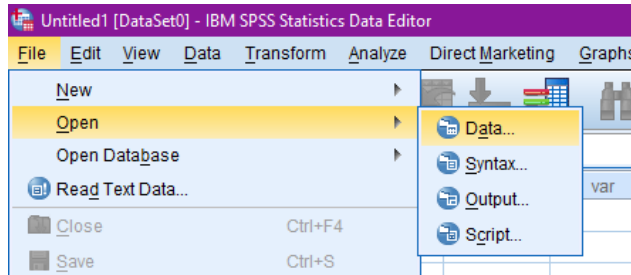


Importing CSVs into SPSS

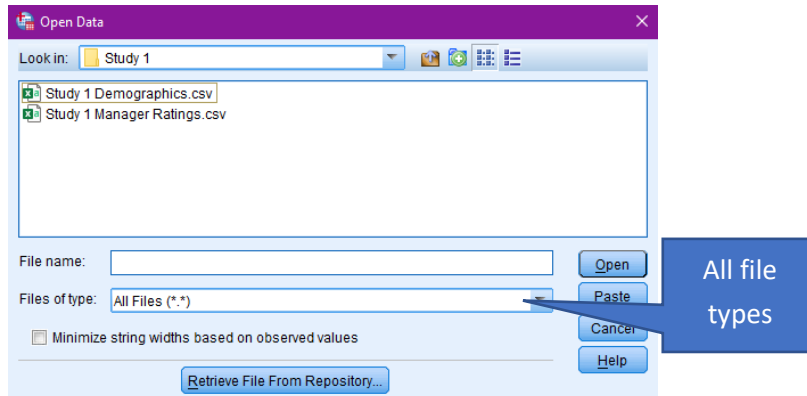
One of the simplest type of computer data files is called the “comma separated values” file, or CSV for short. You can save nearly any type of data file into CSVs. Excel Worksheets and SPSS files can be saved as CSVs by selecting “File > Save As.”

Thus, it’s important that you know how to import CSVs into SPSS.

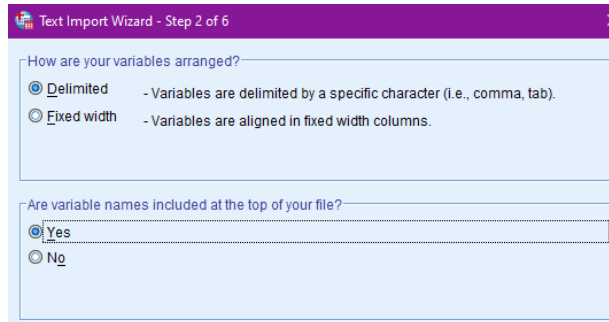
1. Select File > Open > Data from SPSS’s main menu.



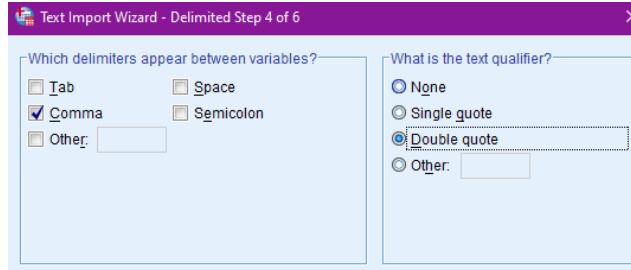
2. Set the “Files of Type” to “All files” and select your desired CSV:



3. Some versions of SPSS will automatically import the CSV without asking unnecessary questions. However, other versions of SPSS will ask several questions:
- Are variable names included at the top of your file? YES.



- Delimiters should be set to comma only, and text qualifier should be set to double quote:



- All other default settings should be okay.